



Participation  
Sportsmanship  
Integrity

# Commissioner's Notes

July/August 2006

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## FROM THE COMMISSIONER'S DESK



The new school year is about to begin and the months of July and August are jam packed with activities. July 15<sup>th</sup> is the first official day for fall sports practices which means the rules clinics for coaches and officials are right around the corner. The KHSAA Events Calendar includes this information and

has already been sent to each member school Superintendent, Principal and Athletic Director, and includes all of the Association activities for the year. If you have had personnel changes over the summer and did not receive a calendar, please contact our office and we will send you another one. Also, remember to update your information on the KHSAA Website because that is where we get our school personnel contact information.

Let's all have a great school year!

## MEMBER SCHOOLS REMINDED ABOUT HEAT INDEX REQUIREMENT

Several years ago, the KHSAA adopted a series of recommendations jointly developed with the Kentucky Medical Association regarding the prevention of heat related illnesses and injuries. This partnership is seen as an excellent preventative step in the protection of the student-athletes, coaches and officials who participate in high school athletics.

The submission of the Heat Index Forms by each school participation in a fall sport is **REQUIRED**. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form can be downloaded from the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>. Complete information about the heat index program is available at [www.khsaa.org/medical/heat](http://www.khsaa.org/medical/heat).

## HYPE

Mark your calendars now to plan and attend the 2006 HYPE Student Leadership Conference. The Conference will be Tuesday, August 22 at The Lexington Center. Additional Conference information will be posted on the Association website July 21.

## TRANSFER INFORMATION

July through October is a busy time of the year for processing domestic and non-domestic student eligibility forms #GE06 & #GE07 (Transfer Forms) coming into the KHSAA office. **We would appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:**

Review the transfer form and make sure the form is completely filled out by the sending and receiving school (Incomplete forms will be returned to the receiving school)

Include an accurate enrollment date (Postdated enrollment dates cannot be processed and will be returned to the receiving school)

Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority)

Inform parents that all communications regarding the transfer status should be between the parents and the receiving school (Not the KHSAA)

FAXed transfers are not accepted

Hand-delivered transfers are not accepted

If there has been a change of custody, please include a copy of the court ordered documents with the transfer

Do not use a Post Office Box for either the sending or receiving school address

If questions #1 & #2 on page 2 are checked "NO" (student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school

Your cooperation in this important matter is greatly appreciated. If you have any questions about the transfer or appeal process, please contact Darlene Koszenski (Administrative Assistant to Commissioner Brigid L. DeVries) at 859-299-5472.

## CHEER WORKSHOP

The KHSAA has scheduled the Annual Cheerleading Workshop for Saturday, September 30, 2006 (9:00 a.m.) at the KHSAA office in Lexington. Details will be available soon on the KHSAA website.

## ATHLETIC DIRECTORS CORNER

Summer is in full swing and hopefully everyone is getting some much needed rest. Remember to get your new coaches signed up for an ASEP Coach's Education course prior to the season. You may check dates and locations of the classes on the KHSAA website.

A KHSADA delegation consisting of Jeff Edwards, Phil Rison, Arthur Ballard, Joe Roberts, Mike Barren and Faye Thornton recently attended the NIAAA Section II meeting in Rehoboth Beach, DE. Strategic planning for the NIAAA and changes in the organizational structure were the main topics of discussion for the meeting.

Have a great remainder of your summer.

## KHSAA HANDBOOK UPDATES

**The deadline for changes to school information for the publication of the 2006-07 KHSAA Handbook is Aug. 4.**

Please make sure all information that pertains to your school (coaches' names, addresses, sports sponsors, principal's name, email addresses, phone and fax numbers) is updated and correct. Updates should be done online through the KHSAA website ([www.khsaa.org](http://www.khsaa.org)) using the "Member Schools" link.

Much effort has been expended by staff and the member schools over the last year in making sure of the accuracy of the information, and your cooperation is greatly appreciated. If you need assistance, contact Marilyn Mitchell at the KHSAA ([mmitchell@khsaa.org](mailto:mmitchell@khsaa.org)).

## 2006 FALL RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. ALL TIMES ARE LOCAL.

### CROSS COUNTRY

(All Times are 7 p.m. local, unless noted otherwise)

- 8/3 Paintsville, Johnson Central H.S.
- 8/8 London, North Laurel H.S.
- 8/9 Owensboro, Daviess County H.S.
- 8/10 Benton, Marshall County H.S.
- 8/14 Hodgenville, Larue County H.S.
- 8/15 Independence, Simon Kenton H.S.
- 8/16 Georgetown, Scott County H.S.
- 8/17 Louisville, Christian Academy
- 9/13 Lexington @ KHSAA, Make Up Clinic (\$75 Fine)

### FIELD HOCKEY

(All times are 7 p.m. local, unless noted otherwise)

- 7/25 Louisville, Assumption HS (Gym)
- 8/21 Louisville, Male HS (Field Hockey Field)

### FOOTBALL

(All Times are 7 p.m. local, unless noted otherwise)

- 7/24 London, North Laurel H.S.
- 7/25 Mayfield, Mayfield H.S.
- 7/26 Owensboro, Daviess County H.S.
- 7/27 Louisville, Christian Academy
- 7/30 Paintsville, Johnson Central H.S. (3 p.m.)
- 7/31 Hodgenville, Larue County H.S.
- 8/1 Lexington, Paul Dunbar H.S.
- 8/2 Independence, Simon Kenton H.S.
- 9/20 Lexington @ KHSAA, Make Up Clinic (\$75 Fine)  
1:30 p.m.

### GOLF

(All Times are 7 p.m. local, unless noted otherwise)

- 7/26 Murray, Murray H.S.
- 7/27 Bowling Green, Bowling Green H.S.
- 8/3 Louisville, Christian Academy- Louisville
- 8/15 Lexington @ KHSAA
- 8/16 London, South Laurel H.S.
- 8/17 Florence, Boone County H.S.
- 9/12 Lexington @ KHSAA Make Up Clinic (\$75 Fine)

### SOCCER

(All Times are 6:30 p.m. local, unless noted otherwise)

- 7/21 Frankfort, Holiday Inn (w/KSCA Conference)
- 7/24 Grayson, East Carter H.S.
- 7/26 London, North Laurel H.S.
- 7/27 Hodgenville, Larue County H.S.
- 7/31 Hebron, Conner HS
- 8/2 Louisville, Christian Academy
- 8/5 Cadiz, Lake Barkley(w/KSOA Meeting)  
(10:00 a.m.)
- 8/5 Owensboro, Daviess County H.S. (4:00 p.m.)
- 9/27 Lexington @ KHSAA Make Up Clinic  
(\$75 Fine) (1:30 p.m.)

### VOLLEYBALL

(All Times are 7 p.m. local, unless noted otherwise)

- 7/23 Cadiz, Trigg County H.S (2:00 p.m.)
- 7/24 Bowling Green, Bowling Green H.S.
- 7/25 Owensboro, Daviess County H.S.
- 8/7 London, South Laurel H.S.
- 8/8 Paintsville, Johnson Central H.S.
- 8/9 Louisville, Christian Academy
- 8/10 Covington, Scott H.S.
- 8/14 Lexington @ KHSAA
- 9/20 Lexington @ KHSAA Make Up Clinic (\$75 Fine)

## REQUIRED ADMINISTRATORS WORKSHOP SCHEDULED

KHSAA Bylaw 1 states:

*The Principal of a school shall be held ultimately responsible in all matters in the school that concern eligibility, and inter-school contests. The Principal of each member school may annually designate an individual at the school to serve as the Designated Representative for the purpose of conducting the interscholastic program at that school. The Principal or Designated Representative shall sign all forms requiring authorized signature. If a member school principal fails to make the designation prior to August 31, the building principal shall automatically be the Designated Representative for the current year.*

(Case situations related to this bylaw appear on pages 19 through 43 of the 2005-2006 Handbook)

The KHSAA Board of Control at its May meeting approved mandatory attendance by KHSAA member school Principals at one workshop per year beginning with the 2006-07 school year. The purpose of these meetings is to have a forum designed for administrators for bylaw/rules review and discussion, and to reduce the number of penalties assessed each year. These workshops will also provide a great opportunity to better inform administrators about the rationale and philosophy of the regulations.

The Requirement for a mandatory administrator's workshops is a direct result of the recommendations of the Current Issues Committee composed of Superintendents, Principals and Athletic Directors. The Commissioner and staff have conducted regional meetings for administrators for several years as part of the Association outreach, including one workshop in August primarily designed for "new administrators".

The KHSAA Calendar has been mailed to each member school Superintendent, Principal and Athletic Director with the dates for the meetings. Attendance at any one of these meetings can count toward the attendance per school. The dates for the 2006-07 workshops are listed in the calendar and are as follows:

August 11	KHSAA Office, (Administrator's Workshop)
September 18	Rowan County Fine Arts Center
September 19	Simon Kenton HS
September 21	Southern HS
October 10	Bowling Green HS
October 30	KHSAA Office Makeup Meeting

The Board's directive, per the input from the Current Issues Committee, was that the Principal of each school attend one of these meetings each year. In the event

that the Principal is unable to attend, the Superintendent may direct another member of the staff holding a Principal's certificate to attend as officially representing the school. However, all Superintendents, Assistant Principals and Athletic Directors are invited. School personnel may attend any of the workshops regardless of location. Specific details as to time and exact location will be included at a later date.

## REMINDER ABOUT SUMMER START OF PRACTICE AND ELIGIBILITY

School representatives are reminded that athletes must be eligible by all KHSAA Bylaws prior to any PRACTICE, PLAY OR TRYOUT, in sports that begin official practice July 15 (see KHSAA Bylaw 9).

This includes restrictions on transferring students who are subject to Bylaw 6, as well as all other applicable KHSAA rules concerning age, academics and enrollment. Each summer, fall sports coaches are often caught in a situation where students appear for tryouts or practice and the coach's inclination is to immediately allow participation with the squad.

### Case BL-5-9 States:

*How is academic eligibility determined for students who were not passing at the last grade check of the previous year if a school year has not started?*

Until school has begun and a school has checked grades on the first weekly grade check opportunity, any student who was not passing four hours of instruction as of the last valid weekly grade check is not eligible in accordance with the continual progress requirement. A student may restore eligibility if during the interim prior to the next weekly grade check, grades recorded to the permanent record are officially posted and the proper number of credits have been earned to place that student at the proper grade level. This posting to the permanent record may also indicate that the student did in fact pass in four (4) hours of instruction as required. Schools are cautioned to remember that KHSAA Bylaw 9 states that any student not eligible to play in the team's next scrimmage or contest is not eligible to practice with the squad.

It is imperative that administrators ensure that all eligibility rules are followed. No local district policy may supersede or overrule this important Bylaw.

## FALL SPORTS SCHEDULING

Please check the "Member Schools Only" page to ensure that all of you schools fall schedules are as up to date as possible or make any needed changes.

## SCHOOLS REMINDED ABOUT ENROLLMENT REQUIREMENT

Five interpretative case situations from the Handbook should serve as important guides for school administrators regarding participation by non-enrolled students. These should answer most inquiries that come from parents and coaches.

**Case BL-4-11** - *May a student participate for a member school while enrolled in another school that does not offer a particular sport?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

**Case BL-4-12** - *May a student enrolled at a private or parochial school below grade nine represent a public member school in competition in grades 9-12?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

**Case BL-4-13** - *May a student enrolled at a private or parochial school below grade nine represent a public school in competition in grades below grade nine?*

That decision would be left to the local Board of Education of the public school district and/or its related Site Based Decision Making organizations.

**Case BL-4-14** - *May a home-schooled student participate in interscholastic athletics at a KHSAA member school?*

Unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education, he/she may not participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school.

**Case BL-4-15** - *May a home-bound student participate in interscholastic athletics at a KHSAA member school?*

In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. It should be noted that in accordance with 704 KAR 7:120, Section 2, part (6), "Eligibility for home/hospital instruction shall cease if the student works or participates in athletic activities." Schools and school districts should be mindful that a student who practices and/or plays in an athletic contest is no longer able to be in home bound instruction once such participation occurs.

**Case BL-4-16** - *May a student enrolled in an alternative, A6 or other type program school participate in interscholastic athletics at a KHSAA member school?*

No, not unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education for which they desire to participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. The A6 and other alternative-type schools are separate entities with their own unique school identification numbers and data, and as such, are considered to be outside the scope of students who can participate for another school.

## FUTURE BOYS' AND GIRLS' BASKETBALL STATE TOURNAMENT DATES

Please remember the date changes for upcoming state basketball tournaments during the next few years. In May 2005, the Board of Control approved the advance schedule of dates and it was distributed to the membership.

Below is another copy of those dates from which you can make your plans.

Advance Dates for the National City/KHSAA Boys' Sweet Sixteen® (site contracted through 2014 to be held at Rupp Arena in Lexington). (Parenthetic number refers to NFHS Standard Calendar Week Number)

2007 3/21-3/24 (38)

2008 3/19-3/22 (38)

2009 3/18-3/21 (37)

2010 3/17-3/20 (37)

2011 3/16-3/19 (37)

Advance Dates for the Houchens/KHSAA Girls' Sweet Sixteen® (site contracted through 2011 to be held at Diddle Arena in Bowling Green) (Parenthetic number refers to NFHS Standard Calendar Week Number)

2007 3/14-3/17 (37)

2008 3/12-3/15 (37)

2009 3/11-3/14 (36)

2010 3/10-3/13 (36)

2011 3/9-3/12 (36)

## ANNUAL MEETING PROPOSALS DEADLINE

All proposals for the Annual Meeting of the Delegates must be submitted to the KHSAA by the September 10 deadline to be presented at the Annual Delegate Assembly Meeting of member schools on October 19, 2006 at the Lexington Center.

Proposals should be addressed to the attention of Julian Tackett, Assistant Commissioner. Prior to the meeting, proposals submitted will be posted on the KHSAA website as well as sent to each member school's delegate.