



Commissioner's Notes

June 2006

• PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL •

FROM THE COMMISSIONER'S DESK



We have had an outstanding year thanks to the cooperation we have received from our members school personnel, student athletes and our fans who have attended our state events. Final preparations are being made for the State Fast Pitch and Baseball Tournaments which means summer officially can begin in our office when they are complete.

Special thanks go to Jerry Taylor at Hart County High school for his dedication and leadership as President of the Board of Control for the 2005-06 school year. Congratulations are in order for Gary Dearborn, Assistant Principal at Pendleton County High School who is the incoming Board president and Donna Wear, Principal at Lone Oak High School who was elected Vice President for 2006-07 school year.

The new Domestic and Non-Domestic Student Eligibility Forms are included for your information. They are also located on the KHSAA website (under KHSAA forms) for your use for transferring students.

The 2006 KHSAA Bylaw Referendum has been sent out to the Member School Principals and must be postmarked by Friday, June 16, 2006. The referendum proposals must be voted on by the Principal or their designated representative. It is my hope that these two important proposals receive a favorable response so they become a part of the Bylaws. These two proposals resolve two of the important issues identified by the membership for changes in the Bylaws. We can then move forward to continue to resolve other issues as we prepare for the Annual Meeting, October 19th. The passage of these two referendum proposals along with other items that pass at the Annual Meeting will go through the KDE regulatory approval process at the same time. Both the referendum and Annual Meeting changes allow for implementation as early as the 2007-08 school year. This is important as we address other current issues and plan for the future of the Association.

Have a great Summer!

ANNUAL MEETING PROPOSALS DEADLINE

All proposals for the Annual Meeting of the Delegates must be submitted by the September 10 deadline to be presented at the Annual Delegate Assembly Meeting of member schools October 19, 2006 at the Lexington Center.

Proposals should be addressed to the attention of Julian Tackett, Assistant Commissioner. Prior to the meeting, proposals submitted will be posted on the KHSAA website as well as sent to each member school's delegate.

2006-07 INSURANCE COVERAGE

The following is an important insurance clarification: The KHSAA will, through the general fund budget, fund the purchase of catastrophic medical insurance to cover those students participating in 1) all events for which the KHSAA sponsors a state high school championship, 2) all events in which the KHSAA provides rules interpretation clinics but does not sponsor state high school championships, and 3) competitive cheer competitions during which the competition is conducted within the stunt limitations of the National Federation Spirit Guide.

This would specify that student athletes are insured while representing a member school during the prescribed Limitation of Seasons (Bylaw 25) in the sports of:

Baseball	Golf	Track
Basketball	Soccer	Cross Country
Spirit	Softball	Volleyball
Field Hockey	Swimming	Wrestling
Football	Tennis	

2007 HALL OF FAME INDUCTEES

Twelve former high school coaches, athletes, officials and/or administrators make up the 20th class to be inducted into the Dawahares/KHSAA Hall of Fame. The class of 2007 will be inducted in ceremonies scheduled for Saturday, April 14, 2007 at the Lexington Center. The induction of the 12 will bring the total number of individuals honored to 343.

The 2007 class is as follows: Shaun Alexander, Phil Coomes, Tim Couch, Dermontti Dawson, Paul Dennison, Homer Goins, Dan Haley, M.E. Ligon, Irene Moore Strong, Ralph Richardson, Orville Williams and Donna Wolfe.

SPORTS TURF FIELD DAY

Sports Turf Field Day will be held July 27 & 28 in Bowling Green on the WKU grounds. There will be classroom instruction, hands on opportunities for various tasks, and also opportunities for operation of turf maintenance equipment on display by vendors.

There will also be a representative from the Kentucky Division of Pesticides to talk about updates in regulations and compliance.

For more information contact: Eddie Atherton, 270-687-8707.

OFFICIAL RE-LICENSING

The Kentucky High School Athletic Association Board of Control and Staff expects re-licensing officials to license during the standard re-licensing period of May 1 through June 30 of each year.

In keeping with that expectation, please note that beginning with the 2006-07 school year, post season playoff levels/rounds requiring a Level Two or Level Three official may be officiated only by Level Two or Level Three officials who have re-licensed by the June 30 deadline. Currently those sports are: baseball, basketball, fast pitch softball, football, soccer and wrestling.

Each completed re-licensing form processed after June 30, 2006 will be assessed a \$40 late fine.

All KHSAA Assigning Secretaries are encouraged to communicate this information to their respective officials.

Recent re-licensing information indicated a basketball rules clinic scheduled for July 11, 2006, at Daviess County HS. There is NO basketball rules clinic on July 11 at any site.

HYPE

Mark your calendars now to plan and attend the 2006 HYPE Student Leadership Conference. The Conference will be Tuesday, August 22 at The Lexington Center. Additional Conference information will be posted on the Association website in July.

ATHLETIC ADMINISTRATORS WORKSHOP SCHEDULED

This year's Athletic Administrators Workshop is scheduled for Friday, August 11, 2006 in Lexington at the KHSAA office. Registration information will be emailed to Principals, Athletic Directors and Superintendents in July with registration details.

MEMBER SCHOOLS REMINDED ABOUT HEAT INDEX REQUIREMENT

The Board of Control affirmed at its May, 2006 meeting that the submission of the Heat Index Forms by each school participating in a fall sport is REQUIRED. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form is available on the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>.

Complete information about the heat index plan and the manner in which data is to be collected can be found on the KHSAA web site, <http://www.khsaa.org> and then pull down the KMA/KHSAA Heat Information near the bottom of the page. The most important single document is the temperature chart, which allows for you to enter the temperature at the site of practice/play and the humidity, and it gives you the heat index. It is from that index that the determination must be made as to the removal of any equipment or the cessation of practice or play.

GAME/CONTEST CONTRACTS

The KHSAA recommends that formal contracts be written in all sports and include all terms and conditions for participation. School personnel are reminded that the KHSAA Constitution Article 8 Section B states:

"The Association will not undertake to enforce oral contracts or oral agreements to changes in written contracts."

SCHOOLS REMINDED OF CRITICAL NEED TO UPDATE INFORMATION

At this time of year, administrators and coaches are changing schools, retiring, moving to other careers, etc. This is a critical time for the KHSAA to keep its information up to date about your school.

If you are an administrator leaving your school, please take the time to update your information one last time by going through the Members Only Link on the KHSAA web site to update the information as of now. This requires special emphasis with the Kentucky Department of Education's email migration.

The link is:

(<http://www.khsaa.org/memberschoolpage.html>)

Much effort has been expended by staff and the member schools over the last year in making sure of the accuracy of the information, and your cooperation is greatly appreciated. If you need password assistance, contact Marilyn Mitchell at the KHSAA (mmitchell@khsaa.org).

Deadline for entry for the 2006-07 KHSAA Handbook is August 4.

ATHLETIC DIRECTORS CORNER

A referendum has been sent to the Principal in your school. Please, please encourage that person to vote. Even if you believe that something about the "process" was flawed last year, remember our votes are the ONLY way that we can bring about ANY change. We MUST continue to let our voices be heard and work together to solve problems.

If you have a new Athletic Director in your area, encourage him/her to contact Mitchell Irvin at Oldham County Schools for membership information to the KHSADA.

Have a great and restful summer!

2006 FALL RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. ALL TIMES ARE LOCAL.

CROSS COUNTRY

(All Times are 7 p.m. local, unless noted otherwise)

- 8/3 Paintsville, Johnson Central H.S.
- 8/8 London, North Laurel H.S.
- 8/9 Owensboro, Daviess County H.S.
- 8/10 Benton, Marshall County H.S.
- 8/14 Hodgenville, Larue County H.S.
- 8/15 Independence, Simon Kenton H.S.
- 8/16 Georgetown, Scott County H.S.
- 8/17 Louisville, Christian Academy
- 9/13 Lexington @ KHSAA, Make Up Clinic (\$75 Fine)

FIELD HOCKEY

(All times are 7 p.m. local, unless noted otherwise)

- 7/25 Louisville, Assumption HS (Gym)
- 8/21 Louisville, Male HS (Field Hockey Field)

FOOTBALL

(All Times are 7 p.m. local, unless noted otherwise)

- 6/19 Danville, Centre College (TBA, Only registered coaches at state conference)
- 7/24 London, North Laurel H.S.
- 7/25 Mayfield, Mayfield H.S.
- 7/26 Owensboro, Daviess County H.S.
- 7/27 Louisville, Christian Academy
- 7/30 Paintsville, Johnson Central H.S. (3 p.m.)
- 7/31 Hodgenville, Larue County H.S.
- 8/1 Lexington, Paul Dunbar H.S.
- 8/2 Independence, Simon Kenton H.S.
- 9/20 Lexington @ KHSAA, Make Up Clinic (\$75 Fine)

GOLF

(All Times are 7 p.m. local, unless noted otherwise)

- 7/12 Owensboro, Daviess County H.S.
- 7/18 Paintsville, Johnson Central H.S.
- 7/26 Murray, Murray H.S.
- 7/27 Bowling Green, Bowling Green H.S.
- 8/3 Louisville, Christian Academy- Louisville
- 8/15 Lexington @ KHSAA
- 8/16 London, South Laurel H.S.
- 8/17 Florence, Boone County H.S.
- 9/12 Lexington @ KHSAA Make Up Clinic (\$75 Fine)

SOCCER

(All Times are 6:30 p.m. local, unless noted otherwise)

- 7/21 Frankfort, Holiday Inn (w/KSCA Conference)
- 7/24 Grayson, East Carter H.S.
- 7/26 London, North Laurel H.S.
- 7/27 Hodgenville, Larue County H.S.
- 7/31 Hebron, Conner HS
- 8/2 Louisville, Christian Academy
- 8/5 Cadiz, Lake Barkley(w/KSOA Meeting)
(10:00 a.m.)
- 8/5 Owensboro, Daviess County H.S. (4:00 p.m.)
- 9/27 Lexington @ KHSAA Make Up Clinic
(\$75 Fine) (1:30 p.m.)

VOLLEYBALL

(All Times are 7 p.m. local, unless noted otherwise)

- 7/23 Cadiz, Trigg County H.S (2:00 p.m.)
- 7/24 Bowling Green, Bowling Green H.S.
- 7/25 Owensboro, Daviess County H.S.
- 8/7 London, South Laurel H.S.
- 8/8 Paintsville, Johnson Central H.S.
- 8/9 Louisville, Christian Academy
- 8/10 Covington, Scott H.S.
- 8/14 Lexington @ KHSAA
- 9/20 Lexington @ KHSAA Make Up Clinic (\$75 Fine)



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
DOMESTIC STUDENT TRANSFER FORM**
*THIS FORM MAY NOT BE FAXED TO THE KHSAA. STUDENT IS NOT ELIGIBLE UNTIL
RULING ISSUED BY COMMISSIONER. INCOMPLETE OR ILLEGIBLE FORMS WILL BE
RETURNED WITHOUT PROCESSING.*

KHSAA Form GE06
Rev. 4/06

Page 1 of 4

GENERAL INSTRUCTIONS FOR COMPLETION OF THE KHSAA TRANSFER FORM

1. The **Receiving School** is the KHSAA member school in which the student is enrolled and for which he/she is requesting eligibility.
2. The **Sending School** is normally the most recent school in which this student was enrolled and participated in interscholastic athletics. For students who have attended multiple schools, this is the last school at which the student participated in varsity athletics.
3. Upon receipt, the form will be reviewed by the Commissioner's Office and a ruling will be issued.
4. For processing, allow a minimum of three (3) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Commissioner has thirty (30) days to rule, and additional time if investigation is necessary.
5. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form. Member schools will be given information as to the proper procedure for such verification.
6. The waiver of Bylaw 6 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.

SPECIFIC INSTRUCTIONS FOR THE RECEIVING SCHOOL

1. This form is for use with domestic students enrolling in a KHSAA member school and is to be processed between school administrators and may not involve parental intervention at its delivery.
2. Complete this form for any student transferring into a school who has not been continually enrolled in the receiving school since ninth grade or if the student is below grade nine (9) and has already participated in sports during the current school year.
3. Students may not practice, scrimmage (inter or intra-school) or play in contests until being ruled eligible by the Commissioner's office if a ruling is required. Member school(s) will be penalized for such participation.
4. Verification as to a student not having participated in varsity athletics at his/her former school SHALL be in writing (using page two of this form) and kept on file until the student graduates. No ruling is necessary if the **Sending School** response indicates that the student athlete has not participated in varsity athletics.
5. The **Receiving School** may need to verify with multiple schools as to the participation history if the student has attended more than one high school after enrolling in grade nine.
6. The **Receiving School** shall complete page two of this form if there is doubt about the student's participation at the varsity level. This can then be sent to the **Sending School** to verify and determine if the completion of pages three and four are required.
7. If the **Sending School** verifies that there has been no varsity participation, and the student is deemed eligible by the **Receiving School** according to all other bylaws, the form (page two of this form), should be placed with the student's permanent record and no other action is necessary to allow the student to participate.
8. If the **Sending School** verifies that the student has participated in varsity athletics, then the **Receiving School** shall complete all requested and required information on page three of the form and send the form in its entirety (pages two, three and four) to the **Sending School**.
9. The **Receiving School** should maintain a copy in case of problems with mail or other delivery.
10. After receiving the information on page four from the sending school, the **Receiving School** shall sign page three of the transfer form.
11. After signing the form, the **Receiving School** should collect any additional necessary documentation (custody orders, home sale verification), and should check the form to be sure all requested and required information has been properly completed.
12. Once verified, the **Receiving School** shall submit all three pages (pages two, three and four) to the KHSAA for an eligibility ruling.

SPECIFIC INSTRUCTIONS FOR THE SENDING SCHOOL

1. This form is for use with domestic students enrolling in a KHSAA member school AND IS to be processed between school administrators and may not involve parental intervention at its delivery.
2. If a **Sending School** receives only page two of the form, the **Sending School** shall verify whether or not the student has participated at the varsity level after enrolling in grade nine, sign the form, and return it to the receiving school.
3. If a **Sending School** receives the entire form, then the **Sending School** shall complete the relevant information on page two of the form, review the information on page three of the form submitted by the **Receiving School**, and then complete all requested and required information on page four of the form. The **Sending School** representative shall then sign the appropriate lines on the form and send the form in its entirety back to the **Receiving School**.
4. If desired, the **Sending School** should maintain a copy in case of problems with mail or other delivery.
5. KHSAA member schools will be penalized in accordance with Bylaw 33 for failing to return the transfer form to the **Receiving School** within fifteen (15) days of receipt.
6. Non-KHSAA members will be referred to the appropriate State High School Association for assistance if there is delay in the processing of this form.
7. Member schools are reminded that the **Sending School** has no authority in making the eligibility determination, but must simply report the facts according to the permanent record and other verified data on the form.



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USE THIS FORM TO DETERMINE IF THE STUDENT HAS PREVIOUSLY PARTICIPATED AT THE VARSITY LEVEL, AND IF SUCH PARTICIPATION IS VERIFIED, THE REMAINING TWO PAGES MUST BE COMPLETED

This information is to be completed by the Receiving School (KHSAA school desiring eligibility for the student).

NOTE: If the responses to 1 and 2 are both No, then no ruling will be necessary by the KHSAA in this case, this form is to be placed on file at the Receiving school until the student graduates and is not to be sent to the KHSAA.

Information Needed		These lines are to be completed by the Receiving School	
Student Name			
Date of Enrollment at Receiving School			
Name of Receiving School			
Current Grade in school			
Birth Date		Age (as of this date)	
Print Name of Person Signing this Form and Position at the school			
Date	Signature	Daytime Phone	

NOTE: THIS FORM IS NOW TO BE SENT TO THE SENDING SCHOOL AFTER COMPLETION OF THE ABOVE SECTION TO DETERMINE IF ADDITIONAL INFORMATION IS NECESSARY.

This information is to be completed by the Sending School (last school where student attended and participated in varsity interscholastic athletics)

NOTE: If the responses to 1 and 2 are both No, then no ruling will be necessary by the KHSAA in this case, this form is to be placed on file at the Receiving school until the student graduates and is not to be sent to the KHSAA.

Information Needed		These lines are to be completed by the Sending School	
Name of Sending School (last school at which student played varsity athletics)			
Complete Address of Sending School			
Phone Number of Sending School			
1	Has this student participated in VARSITY athletics representing this school after enrolling in grade 9? (check response)	YES	NO
2	Has this student participated in VARSITY athletics representing this school during the current school year? (check response)	YES	NO
Print Name of Person Signing this Form		Position in School	
Date	Signature	Daytime Phone	

NOTE: THIS FORM IS NOW TO BE SENT BACK TO THE RECEIVING SCHOOL

NOTE: IF THE RESPONSE TO 1 AND 2 ARE BOTH NO, NO RULING WILL BE NECESSARY BY THE KHSAA IN THIS CASE AND THE FORM IS TO BE PLACED ON FILE AT THE RECEIVING SCHOOL UNTIL THE STUDENT GRADUATES. IF THIS IS THE CASE, DO NOT SEND THIS FORM TO THE KHSAA. IF THE ANSWER TO 1 OR 2 IS YES, THEN COMPLETE THE REMAINDER OF THE FORM (PAGES 3 AND 4) AND FOLLOW THE SUBMISSION INSTRUCTIONS ON PAGE 1

The complete text of Bylaw 6, Transfer Rule, is contained in the KHSAA Handbook as well as interpretations that have established enforcement precedents. Rulings are issued based solely on the issue of Bylaw 6, Transfer Rule. No verbal statement in addition or in contradiction to these materials shall apply.



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TRANSFER FORM – RECEIVING SCHOOL SUPPLEMENTAL INFORMATION
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS AFTER ENROLLING IN GRADE NINE, OR IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS DURING THE CURRENT SCHOOL YEAR AND THEREAFTER CHANGES SCHOOLS.
THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL

Student Name																									
3	Student's Enrollment History (list school attended)	Grade	School							Varsity Play (Yes/No)?															
		9																							
		10																							
		11																							
		12																							
4	Sport(s) in which student desires to participate (Check applicable) BA-Baseball, BK-Basketball, XC-Cross Country, FB-Football, GF-Golf, SO-Soccer FP-Fast Pitch, SW-Swimming, TN- Tennis, TR-Track, VB-Volleyball, WR-Wrestling	BA		BK		XC		FB		GF		SO		FP		SW		TN		TR		VB		WR	
5	Name of Custodial Parent (NOTE: Guardianship is NOT custody).																								
6	Who has legal custody (care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student. Enclose custody order if this request is based on a change in custody.																								
7	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box)																								
8	Date that the student and family moved into the address listed in Question 7?																								
9	Phone number (day and night) of student and family according to school records.																								
10	Who owns/leases/rents the residence listed in the Question 7? (parents, etc)																								
11	What specific public/independent school district includes the address listed in Question 7 above (list specific public school not school system, in the case of multiple schools, list the "resides" or assigned school).																								
12	Status of former residence listed in Question 32? (SOLD, SALE PENDING, LEASED/RENTED TO ANOTHER PARTY, STILL OWNED/MAINTAINED BY FAMILY) RECEIVING SCHOOL MAY NEED TO WAIT TO COMPLETE THIS INFORMATION UNTIL SENDING SCHOOL PORTION IS COMPLETE																								
13	If the Status in line 12 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?																								
14	For purposes of this bylaw, a bonafide change of residence means the permanent moving of the student and his/her custodial parents from one school district defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw. According to this definition , has this student and his/her custodial family had a bonafide change in residence? IF ANSWER IS YES, ADDITIONAL DOCUMENTATION MAY BE REQUESTED/REQUIRED TO VERIFY THE SALE OF THE FORMER RESIDENCE OR INFORMATION REGARDING OCCUPANCY																		YES	NO					
15	Subsequent to the student's last date of participation in varsity athletics, has there been dissolution of marriage followed by a court order granting custody of the student to the parent with whom the student resides? IF ANSWER IS YES, ENCLOSE A COPY OF THE DATED CUSTODY ORDER																		YES	NO					
16	Is this student a ward of the state or court and changing schools due to that order or due to a change in the original parental custody order? IF ANSWER IS YES, ENCLOSE A COPY OF THE DATED COURT ORDER																		YES	NO					
17	Is this transfer due to the death of one or more of the student's custodial parents? IF ANSWER IS YES, GIVE DETAILS IN COMMENT BOX 22																		YES	NO					
18	Is this student entering or coming from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? IF ANSWER IS YES, PROVIDE COPY OF ORDER/LETTER FROM COURT/PRINCIPAL																		YES	NO					
19	Is this student transferring schools after having a complete school year (first semester through second semester) without participation in interscholastic athletics at any level (grades 9-12)?																		YES	NO					
20	Is this student transferring from a non-member school in Kentucky whose sole participation has been against other non-member schools?																		YES	NO					
21	Is this student transferring from a member school in Kentucky due to action of the local Board of Education? IF ANSWER IS YES, GIVE DETAILS IN COMMENT BOX 22 AND ATTACH A LETTER FROM BOARD PERSONNEL																		YES	NO					
22	COMMENTS. Please record any notes concerning school change (<i>attach additional letter if necessary or if more space is needed</i>)																								

RECEIVING SCHOOL VERIFICATION AND SIGNATURES - As Principal or Designated Representative of the RECEIVING SCHOOL, I certify that the above information is correct to the best of my knowledge and based on all available facts. NOTE: The Principal's signature does not represent a recommendation or the final ruling in the case. Disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Print Name of Person Signing this Form												Position in School		
Date											Signature		Daytime Phone	



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TRANSFER FORM – SENDING SCHOOL SUPPLEMENTAL INFORMATION
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED AT THE VARSITY LEVEL AFTER ENROLLING IN GRADE NINE, OR
IF A STUDENT HAS PLAYED VARSITY DURING THE CURRENT SCHOOL YEAR AND THEREAFTER CHANGES SCHOOLS.
THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE **SENDING SCHOOL**

Student Name					
23	Date of first entry into Sending school				
24	Grade level of first entry into Sending school (check one)	9	10	11	12
25	Date of Withdrawal from Sending School				
26	Date of Last Varsity Participation in Any Sport				
27	Sport(s) in which student participated on the varsity level after enrollment in grade nine (Check applicable)- BA-Baseball, BK-Basketball, XC-Cross Country, FB-Football, GF-Golf, SO-Soccer, FP-Fast Pitch, SW-Swimming, TN- Tennis, TR-Track, VB-Volleyball, WR-Wrestling	BA <input type="checkbox"/>	BK <input type="checkbox"/>	XC <input type="checkbox"/>	FB <input type="checkbox"/>
		GF <input type="checkbox"/>	SO <input type="checkbox"/>	FP <input type="checkbox"/>	SW <input type="checkbox"/>
		TN <input type="checkbox"/>	TR <input type="checkbox"/>	VB <input type="checkbox"/>	WR <input type="checkbox"/>
28	According to permanent records, Name of Custodial Parent (NOTE: Guardianship is NOT custody).				
29	Role of person with legal custody (person listed in 28, residential custodian charged with care and support) of this student (Mother, Father, Other)				
30	Street Address of this student and family while attending the sending school (use 911 address, do not use PO Box)				
31	Who owns/leases/rents/owned/leased/rented the residence listed in the Question 30? (parents, etc)				
32	Status of former residence listed in Question 30 (SOLD, SALE PENDING, LEASED/RENTED TO ANOTHER PARTY, STILL OWNED/MAINTAINED BY FAMILY)				
33	If the Status in line 32 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?				
34	Has the student and his/her entire custodial family completely vacated the residence listed in question 30 above?				
35	Phone number (day and night) of student and family at this address according to school records.				
36	What specific public/independent school district includes the address listed in Question 30 above (list specific public school not school system, in the case of multiple schools, list the "resides" or assigned school).				

37	For purposes of this bylaw, a bonafide change of residence means the permanent moving of the student and his/her custodial parents from one school district defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw. According to this definition , has this student and his/her custodial family had a bonafide change in residence?	YES	NO
38	Subsequent to the student's last date of participation in varsity athletics at the Sending School, has there been dissolution of marriage followed by a court order granting custody of the student to the parent with whom the student resides?	YES	NO
39	Is this student a ward of the state or court and changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 45 if YES and include court order)	YES	NO
40	Is this transfer due to the death of one or more of the student's custodial parents?	YES	NO
41	Is this student entering or coming from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school?	YES	NO
42	Is this student transferring schools after having a complete school year (first semester through second semester) without participation in interscholastic athletics at any level?	YES	NO
43	Is this student transferring from a non-member school in Kentucky whose sole participation has been against other non-member schools?	YES	NO
44	Is this student transferring from a member school in Kentucky due to action of the local Board of Education?	YES	NO

45 COMMENTS. Please record any notes concerning school change (attach additional letter if necessary or if more space is needed)

SENDING SCHOOL VERIFICATION AND SIGNATURES - As Principal or Designated Representative of the SENDING school, I certify that the above information is correct to the best of my knowledge and based on all available facts. NOTE: The Principal's signature does not represent a recommendation or the final ruling in the case. Disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Print Name of Person Signing this Form		Position in School	
Date	Signature	Daytime Phone	